



**IPSWICH JUNIOR
GRAMMAR SCHOOL**
&
IPSWICH GIRLS' GRAMMAR SCHOOL

Policy: Prep Students on Buses

At Ipswich Girls' Grammar School/Ipswich Junior Grammar School we take students' safety on buses very seriously. In order for a Prep student to catch a bus to or from the School safely, the following conditions apply:

1. The student must have an older sibling (older by at least 2/3 years) who catches the same bus.
2. If the Prep student does not have an older sibling attending IGGS/IJGS, parents/guardians may make a private arrangement with a student (and her parent) who attends this School and lives in the child's neighbourhood. The name of the student must be given to the Head of the Junior School before the Prep student commences travelling on the School bus.
3. A parent/guardian must put the student on the bus in the morning and be at the bus stop when the bus arrives at the home stop in the afternoon.
4. The School will make arrangements, through Out of School Care (OSHC), to ensure the student is on the bus in the afternoons; however, in the mornings, the student will need to be taken by the older sibling or student to the OSHC Centre.
5. Once on the bus, the child must remain seated at the front of the bus.
6. Parents/guardians should acknowledge that it is not the responsibility of other older students on the bus (other than the sibling) to supervise the Prep students on the bus or on the way to the OSHC Centre.
7. The School would prefer that:
 - a. the Prep child waits until Semester 2 before commencing bus travel.
 - b. travel on the bus does not exceed 30 minutes either to or from the School.

Parents/guardians should prepare the Prep student for bus travel, eg:

- a. ensure the Prep student understands the appropriate behaviour expected on the bus.
- b. bus-safety: explain how it is important to remain in the sight of the bus driver whilst on the bus and when getting on and off it.
- c. encourage the Prep student to feel comfortable and confident about traveling without an adult to and from the School.

All parents considering their Prep children for bus-travel must make an appointment with the Head of the Junior School to discuss these conditions before applying for places on any IGGS/IJGS bus route.

Prep Student Bus Travel

Please complete this form and bring it to your appointment with the Head of the Junior School and forward same to Lynette Hill (PA to the Chief Financial Officer) lhill@girlsgrammar.com.au.

I _____, parent of _____
(Parent name) (Child's name)

- understand the above conditions
- will abide by all conditions
- accept responsibility for my child/ren on the bus and
- understand my son/daughter will commence using the bus service outside of the School's preference for Prep Students travelling on Charter Buses
(Please strike out if your son/daughter is commencing after Semester 2 in accordance with the Policy.)

Signature: _____ Date: _____